

POST CONTRACT EVALUATION FORM

CONTRACT:	[insert job no.]	CONTRACT: [insert project title]
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Contractor: 4 Corners Projects

Start Date: [insert date] Finish Date: [insert date] Extension Period: N/A

Project Budget: [insert budget] Cost: [insert contract figure]

DID THE PROJECT:-							COMMENTS
Start on time	Yes / No						
Finish on time	Yes / No						
Finish in Budget	Yes / No						
Are the Users happy with the outcome	Yes / No						
Did the Project match expectations	Yes / No						
SCORES	**	Very Poor ÷ Very Good					COMMENTS
Workmanship		1	2	3	4	5	
Quality		1	2	3	4	5	
CDM/Health and Safety		1	2	3	4	5	
Site Organisation		1	2	3	4	5	
Office Organisation		1	2	3	4	5	
Completion on time		1	2	3	4	5	
Co-operation on Snag List		1	2	3	4	5	
Contract Variations		1	2	3	4	5	
Claims		1	2	3	4	5	
Final Account		1	2	3	4	5	
**Please circle the relevant number							

General Remarks/Comments: _____

Completed by: [insert name and job title]

Date: _____ Signature: _____

FOR PROJECTS OVER £50K - Comments by Project Director _____

Date: _____ Signature: _____